

HIO Workshop Cancellation and Refund Policy

HIO reserves the right to cancel any workshop at any time. HIO will inform registrants via email of workshop cancellations at least 48 hours ahead of the workshop date. Participants registered for a workshop cancelled by HIO will receive a full refund.

REFUND POLICY

- To request a full refund, registrants must cancel up to 2 weeks (10 business days) before the workshop date. **(up to March 15, 2023)**
- to request 50% refund, registrants must cancel up to 1 weeks (5 business days) before the workshop date **(up to March 22, 2023)**
- No refunds will be issued to registrants who cancel with less than 1 week (5 business days or **after March 22, 2023**) to the workshop date.

Registrants who do not show up for a workshop will be responsible for the full workshop ticket price.

For more information, please contact us at: events@hireimmigrantsottawa.ca